

**Environmental Analyst – Source Water Protection**  
*Albany, NY*



NEIWPCC is seeking a full-time Environmental Analyst to assist with the development and implementation of source water protection measures for public water systems throughout New York State.

**What You'll Do**

As a NEIWPCC Environmental Analyst, you will work alongside internal and external partners as well as the public to support the Drinking Water Source Protection Program (DWSP2). In this role, you will provide guidance, leadership, and input on the use of the program's framework and associated resources. You will assist with the management of technical assistance provider contracts and monitor the progress of workplans; develop and update source water protection program guidance and resources; develop and implement new program outreach materials and methods to increase program engagement, assist with DWSP2 coordination within the NYS Department of Environmental Conservation; and prepare technical and programmatic summary reports regarding decisions, recommendations, and findings for working groups, strategy teams, departmental audiences, and stakeholders.

**What You'll Bring / Preferred Qualifications**

The successful candidate will have a passion and interest in preserving and advancing water quality. Ideally the candidate will have a degree in environmental sciences, geology, hydrology, biology, natural resources, natural resources planning or a related field; knowledge and experience with aspects of water quality and watershed management; strong familiarity with Canva, Microsoft Office 365 suite, relational databases and form building tools; competence in analysis of data sets; the ability to collaborate effectively with and to concisely disseminate technical information to a variety of stakeholders and partners from various backgrounds. Candidates with alternative qualifications or who have taken a less traditional career path may be considered if an aptitude for success and a strong willingness to learn is clearly apparent.

**Logistics**

This full-time NEIWPCC position will work 7.5 hours per day and is based in Albany, NY. Duties will be performed largely in an office setting and will require some travel, for which a valid driver's license and private means of transportation is required. After six months of employment, this position may be eligible for a partial telework schedule for office-based duties, subject to approval and determined by program and office needs. Proof of COVID-19 vaccination required.

**Benefits**

NEIWPCC offers a comprehensive benefits package for eligible employees. NEIWPCC pays 75% of premiums for health/dental/vision coverage, contributes 10% of annual base salary to employee retirement plans, provides 15 paid vacation days per fiscal year in addition to paid holidays and paid volunteer leave, 15 paid sick days, and offers tuition reimbursement and professional development support. NEIWPCC is a qualified employer for the Public Service Student Loan Forgiveness program.

**Salary**

Anticipated annual salary range is \$55,000 to \$70,000.

**To Apply**

Submit a cover letter, resume, and a brief writing sample (preferably an education and outreach example) by email to [jobs@neiwpcc.org](mailto:jobs@neiwpcc.org) by October 22, 2023. Please reference #23-NYS-SW-DEC-006 in the email subject line. Accepting applications until the position is filled.

A full position description and benefits listing may be viewed at: <https://neiwpcc.org/about-us/careers>.



### **About NEIWPCC**

NEIWPCC is a regional commission that helps the states of the Northeast preserve and advance water quality. We engage and convene water quality professionals and other interested parties from New England and New York to collaborate on water, wastewater, and environmental science challenges across shared regions, ecosystems, and areas of expertise. Our mission is to advance clean water in the Northeast through collaboration with, and service to, our member states.

### **NEIWPCC's Diversity Commitment**

NEIWPCC is committed to fostering, cultivating, and preserving a culture of diversity, equity and inclusion. NEIWPCC is an equal opportunity employer, and will not discriminate against any employee or applicant for employment because of their race, color, creed, religion, national origin, gender, sexual orientation, gender identification, marital status, physical and mental disability, ancestry, genetic information, age, political or union affiliation, pregnancy or related medical conditions, military service or application for military service, veteran status, or any other status or classification protected by applicable law. Physical or mental disabilities will be considered only as they may relate to the candidate's ability to fulfill bona fide job requirements. This policy refers to all personnel practices including employee recruiting, hiring, transfers, promotions, training, disciplining, terminating and all other conditions. Read more about NEIWPCC's commitment to diversity here: <https://neiwpc.org/about-us/diversity-equity-and-inclusion/>.