

**Service / Repair Technician
Auburn Water District
Auburn, MA**

The Auburn Water District is seeking qualified applicants for a full-time Service / Repair Technician. This position is responsible for the construction, operation, maintenance and repair of the District's water system, as well as other related duties within the District. The successful candidate shall be a self-motivated individual with a strong work ethic who enjoys working in a small organization.

Duties include, but limited to, performing construction-related activities to install, maintain, and repair water mains, valves, service piping and water meters, regulatory water sampling and lab analysis, and maintenance of water facilities components. The candidate will have basic computer skills including familiarity with Windows-based programs.

The candidate must possess, at a minimum, a MA Water System Class 1 Treatment license and a Class 2 Distribution license, or qualify for Operator-in-Training Treatment and Distribution Licenses within 12 months of employment. Obtain a MA Backflow Device Tester license within 12 months employment. A valid MA Class D driver's license is required. Hoisting license and CDL are encouraged. The position includes participation in on-call duties with weekend and holiday overtime. Candidates must live within a 40 minute travel time of the District office.

Pay commensurate with experience, with salary starting at \$24.50 per hour.

Qualified candidates should submit a letter of interest, resume and references to:

Greg Woods, Superintendent
Auburn Water District
PO Box 187
Auburn, MA 01501
gwoods@auburnwater.com

The District is an EEO/AA employer. All applicants must be eligible to work in the United States. Please note this job posting is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job.

**AUBURN WATER DISTRICT
JOB DESCRIPTION
SERVICE / REPAIR TECHNICIAN**

General Statement of Duties and Responsibilities

Under general direction of the Water Superintendent and the daily supervision of the Operations Manager, installs, repairs and maintains the District's distribution system in accordance with Massachusetts Department of Environmental Protection (MassDEP) rules and regulations for Public Water Suppliers. Incumbents must be available to work overtime to respond to after-hours needs and participate in the on-call rotation.

(The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.)

Responsibilities include;

- Daily duties include performing construction related activities to install, maintain, and repair water mains, valves, service piping, water meters and fire hydrants.
- Respond to emergencies 24/7 and be available for scheduled overtime and on call duties and holidays; must be available to respond within 40 minutes when on call.
- Monitors, operates, and maintains process control to meet specified water quality standards.
- Ensures all work complies with regulatory and District standards.
- Obtains readings at stations, treatment plants, meters and gauges.
- Makes repairs to facilities including piping, pumps, machinery and structures.
- Keeps complete and accurate water system records.
- Installs, repairs and troubleshoots water meters. Reads water meters and records readings.
- Maintain District buildings, facilities, grounds and property sites. Conducts groundskeeping and snow removal at water facilities and easements.
- Other related duties as assigned.

Supervision

Supervision received: Works under the supervision of the Operations Manager and Distribution Foreman. In the absence of either supervisor, receives supervision under the most senior tenured Service / Repair Technician

Supervision given: None

Is able to work independently in the performance of the work. Is required to act cooperatively with other employees, vendors and contractors in the performance of the work.

Position Type and Expected Hours of Work:

The position requires weekend and holiday work which would include pump station, system rounds and emergency repair. Required rotational on-call hours and frequent overtime is expected.

Job Environment

Work is frequently performed outdoors at which time the employee may be exposed to weather extremes of heat and cold temperatures and inclement weather. Employee is required to traverse uneven terrains and containment walls, climb stairs and ladders, access underground pits and vaults, and is subject to the hazards associated with construction sites, vehicular traffic and working with toxic chemicals. Work environment is moderately noisy, and at times very loud. Employee is required to work outside of normal business hours. In addition, employee will be required to work on weekends and evenings, and may be contacted at home at any time to respond to important situations and emergencies. Employee may be required to work alone.

Operates light trucks, equipment, hand/power/pneumatic tools, computers, telephones and like equipment/tools in the execution of the work. Communication is generally in person and by phone, involving information exchange dialogue. Employee must conduct themselves professionally.

Errors in judgment may impose undue and substantial expense. Errors may result in delays, loss of service, and may cause damage to buildings and equipment and injury to others.

Minimum Qualifications

- High School graduate (or GED)
- Possession of a valid Class D driver's license.
- Massachusetts Grade 1 Drinking Water Treatment License Grade 1T, or ability to obtain within 12 months of hire.
- Massachusetts Grade 2 Drinking Water Distribution License Grade 2D, or ability to obtain within 12 months of hire.
- Massachusetts Backflow Device Tester License within 12 months of hire.

The District reserves the right to accept any combination of experience, education and licensure in the selection and hiring of employees.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Moderate physical effort is generally required which involves frequent lifting of up to 30 pounds and occasionally lifting up to 100 pounds. Employee is required to drive heavy equipment for long periods of time during all types of weather conditions. While performing the functions of this job the employee is required to stand; walk, talk, sit and hear for extended periods. Regularly required to use hands to finger, handle, feel objects, tools or controls; reaches with hands and arms, crawls and climbs. Vision and hearing must be at or correctable to normal ranges.

Equal Opportunity Employer

(This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.)