



Water Distribution Operator

Lynnfield Water District is accepting applications for a full-time Water Distribution Operator. The ideal candidate will have a high school diploma or GED, a minimum of five (5) years' experience in public water operations and a full 2D Distribution Massachusetts Drinking Water Supply Operator's License.

To ensure the protection of the public and to maintain safe and reliable water distribution facilities, the successful candidate shall be responsible for the daily operation and maintenance of the water distribution system, physically capable of performing required duties, along with the ability to interact and communicate effectively with individuals at all levels of the District, the general public, and town and state officials.

Working under the direct supervision of the Superintendent, responsibilities and duties include:

- Respond to emergencies 24/7 and be available for scheduled overtime and on call duties every other week and holidays; must be available to respond within 30 minutes, when on call;
- Respond to daily needs of the general public including, installing and reading meters, locating and marking underground lines, water terminations, fire flow test monitoring, etc.;
- Operate and maintain water tanks, pump station, and Supervisory Control and Data Acquisition system;
- Repair and replace water mains and appurtenances;
- Systematically plan and perform routine flushing of water mains, exercising valves, maintain/repair or replace hydrants, and normal distribution system maintenance;
- Maintain records, plans and maps;
- Operate equipment such as street cutting saw, jack hammer and other equipment as necessary;
- Ensure job site utilities have been located prior to beginning work and maintain safe work zones (i.e., traffic control and confined space entry);
- Perform water sampling and laboratory testing in order to provide safe drinking water;
- Familiar with Massachusetts Department of Environmental Protection, Water Supply regulations;
- Manage water system in the absence of the Superintendent;
- Maintain District buildings, facilities, grounds and property sites;
- Attend meetings and training sessions as directed;
- Other duties as assigned.

Knowledge, Skills, and Abilities:

- Must hold a valid Massachusetts driver's license with a satisfactory driving record; and must have the ability to drive District truck, District trailer, and plow snow at District facilities;
- Knowledge of basic math, computer and water system pumping and distribution systems;
- Skilled in using power tools, laboratory equipment and standard listening equipment;
- Ability to read and comprehend instructions;
- Ability to communicate verbally and in writing; ability to write simple correspondence;
- Ability to pass reference check, background check, physical and drug screening.
- Cross connection device tester and surveyor license beneficial.

Nature and Purpose of Contacts:

Relationships are primarily with co-workers, vendors, and the public, involving frequent explanation, discussion or interpretation of practices, procedures, regulations or guidelines in order to render service, plan or



coordinate work efforts or resolve operating problems. Other regular contacts are with service recipients and employees of outside organizations. More than ordinary courtesy, tact and diplomacy may be required to resolve complaints or deal with hostile, uncooperative or uninformed persons.

Physical Demands: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.*

The applicant is regularly required to stand; use hands to feel; and talk to hear. The employee is frequently required to walk and reach with hands and arms. The employee is occasionally required to sit, climb, or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must frequently lift and/or move at least 50 pounds. The work is mainly performed outdoors with exposure to outdoor elements in all weather conditions throughout the year. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Work Environment: *The work environment characteristics described here are representative of those an employee encounters while performing the essential function of this job.*

The applicant is frequently exposed to moving mechanical parts. The nature of duties may involve continuous presence of unpleasant or irritating elements, such as considerable noise, odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease. Work may be continually performed outdoors, regardless of weather conditions.

Lynnfield Water District is a smoke-free and drug-free community, and drug testing will be used to ensure that the applicant is in compliance. Applicant will be subjected to a CORI check since the Water Operator will be in private homes while conducting his or her normal duties. The successful applicant will be hired provisionally, based upon outcome of a detailed 90-day job performance review.

Lynnfield Water District is its own Public entity governed by 3 elected commissioners.

Compensation and Benefits

Salary is commensurate with education, experience and skills and beginning at \$78,000 per year for a 40-hour week, plus time and a half for overtime, plus on-call stipend. Health insurance offered is Blue Cross Blue Shield 85/15, Delta Dental and Boston Mutual Life Insurance. District is part of the Essex regional retirement plan. Please send letter of interest and resume with work history and five (5) professional references to: lwd@lwdma.us or Superintendent, Lynnfield Water District, 842 Salem Street, Lynnfield, MA 01940 on or before 3:00 p.m., position open until filled.

The job description does not constitute an employment agreement between the employer and employee, either by itself or as part of other documents, and is subject to change by the employer as the needs of the employer and requirements of the job change.