



# TOWN OF HOLDEN NOTICE OF VACANCY

**OPEN DATE:** 7/10/2024                      **CLOSE DATE:** Until filled  
**DEPARTMENT:** Public Works  
**JOB TITLE:** Water Operator I, II, III or IV (dependent upon licensure at time of hire)  
**SALARY RANGE:** \$22-\$31.70/HR  
**HOURS:** 40 Hours (M-F)  
**BENEFITS:** Vacation, sick and personal time available; Worcester Regional Retirement System; Health Insurance, Dental, Vision and Life Insurance available; View available options and premium rates at [www.holdenma.gov/employeebenefits](http://www.holdenma.gov/employeebenefits) HOLIDAYS: 12 paid holidays per year.

**POSITIONS AVAILABLE** 2

## GENERAL SUMMARY:

This may be manual work of a skilled nature in connection with all Water and Sewer Division programs. Work involves the close monitoring of water and sewer system components, to maintain strict compliance with Federal and State drinking water and wastewater laws and regulations. The work includes operation of large equipment and vehicles, small power equipment, and will involve service and repair to the water and sewerage systems. Work will involve continuous and strenuous physical effort demanded in walking, bending, standing, and lifting or carrying equipment, tools, chemicals, and materials, while performing duties under varying weather conditions. Performs a variety of routine and repetitive tasks, with work checked during progress and upon completion for quality, quantity, and safety of operations. Maintains records of daily operations and electronically monitors water and sewer operations on an on-call basis.

## EXAMPLES OF WORK:

Performs manual work in digging and backfilling excavations. Handles heavy materials on construction and repair projects. Performs manual work in maintaining, repairing, and cleaning water and sewage pumping stations. Assists higher grade operators and the foreman during installation and repair of water services and meters. May operate heavy vehicles which require a Commercial Driver's License (CDL). May operate heavy construction equipment, such as backhoe loaders, skid steer loaders, etc. May work alone in operation and maintenance of water and sewer stations. May be required to add, adjust, or control chemicals used for purposes of water treatment. May call for assistance of other, off-duty employees when conditions, worker safety or other emergency factors require. May participate in snow and ice removal operations.

Work environment includes working in closed spaces, excavations, heights, loud environments, and in all weather conditions. Work involves direct contact with drinking water and wastewater machinery, pumps, and electronics.

## REQUIREMENTS OF WORK:

High school graduate or GED. Must possess a valid Massachusetts driver's license and a Commercial Driver's License (CDL) Class B. Depending on grade level, must possess Massachusetts Drinking Water Treatment I (T1) license and/or a Massachusetts Drinking Water Distribution II (D2) license. Ability to lift heavy objects and to work continuously under varying weather conditions. Ability to understand and follow written and oral instructions. All Certified Operators will rotate as weekend and holiday on-

call staff. Town water and sewer stations are inspected and maintained each day of the year including all holidays. Water and sewer are essential services. Employees must expect to be called at a variety of hours for emergency repairs to these systems, as well as for snow and ice removal operations. Must be available for on-call or overtime assignments. Licensure determines step level.

*\*The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.*

External and internal applicants, as well as position incumbents who become disabled, as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with assistance of a reasonable accommodation to be determined by management on a case by case basis.

**APPLICATIONS AVAILABLE: OFFICE OF TOWN MANAGER, 1204 MAIN STREET, HOLDEN, MA 01520**

Or online <https://www.holdenma.gov/town-manager/files/employment-application>

SEND RESUMES, COVER LETTERS AND APPLICATION TO:  
OFFICE OF TOWN MANAGER, 1204 MAIN STREET, HOLDEN, MA 01520  
Or via email at [resumes@holdenma.gov](mailto:resumes@holdenma.gov).

**FOR FURTHER INFORMATION CONTACT TOWN MANAGER'S OFFICE  
1204 MAIN STREET, HOLDEN MA 01520 (508) 210-5501  
EQUAL OPPORTUNITY EMPLOYER  
THE TOWN OF HOLDEN DOES NOT DISCRIMINATE AGAINST THE HANDICAPPED**