



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

Position Title: Water Operator (Levels 1-3)
Department: Department of Public Works
Union/Grade: Teamsters/W1 – W3
Full-Time: 40 hours/week
Full Salary Range: \$28.86 – \$43.17 per hour depending upon experience and level of licensure. Plus a generous benefits package

Description of Position:

The Wayland Department of Public Works seeks qualified candidates to join our dedicated team as a **Licensed Water Operator**. This essential position in our Water Division performs technical and skilled manual work in the construction and maintenance of the water distribution and treatment systems to ensure the delivery of safe drinking water to Wayland's 14,000 residents. Responsibilities include the repair and maintenance of water distribution and treatment facilities, water mains, services, hydrants, pumping stations, and related water equipment and facilities. Candidates are expected to participate in the on-call rotation after completing training.

Wayland offers a 4-day workweek during the summer months, as well as opportunities for professional development. This is a non-exempt position and candidates are expected to work overtime as needed. Vacation benefits may be considered based on experience and years worked in the profession.

Recommended Minimum Qualifications:

Education: High School diploma; additional related education or training is preferred.

Experience: Experience in water distribution systems, including construction and heavy equipment operation, is preferred. Experience in a water treatment plant is desirable.

Licenses/Certificates:

- Minimum Grade 1 Distribution OIT required at time of hire.
- Must be willing and able to obtain Grade 1 Treatment OIT within six (6) months of hire.
- Grade 2 Distribution and Grade 2 Treatment preferred.
- Must have a valid Class D driver's license.
- Class B CDL preferred.
- Valid Hoisting License preferred.

Apply to: Please send a resume and cover letter to Human Resources Director at hr@wayland.ma.us. The Town of Wayland is an Equal Opportunity Employer.

For a full Job Description for Water Operator 1, 2 & 3 go to the Town website here:
<https://www.wayland.ma.us/522/Job-Opportunities>



TOWN OF WAYLAND

WATER OPERATOR/WORKER 1

Department: Department of Public Works
Reports To: Water Superintendent
Appointed By: Town Manager

Salary Grade: W1
FLSA Status: Non-Exempt
Date: 12/8/2014

The Town is committed to the full inclusion of all qualified individuals and, as part of this commitment, will provide reasonable accommodation to perform essential job functions as required by law.

GENERAL SUMMARY

This essential position in our Water Division performs technical and skilled manual work in the construction and maintenance of the water distribution and treatment systems to ensure the delivery of safe drinking water to Wayland's 14,000 residents. Responsibilities include the repair and maintenance of water distribution and treatment facilities, water mains, services, hydrants, pumping stations, and related water equipment and facilities.

ESSENTIAL FUNCTIONS

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

- Is assigned tasks intended to prepare an incumbent to progress to a Water Worker 2 position within the licensing time frames designated later in this job description.
- Is provided with periodic milestones to achieve intended to foster advancement to a Water Worker 2 by the Water Treatment and Distribution Superintendent, WTP Manager and Water Foreman.
- Lays, installs, connects, maintains and repairs water mains, hydrants, gates, connections, curbstops, meters and associated sleeves and fittings as needed.
- Under direction of a Class 2D and 2T licensee, operates and maintains pumping stations, booster station and distribution station; performs system maintenance as required and directed.
- Operates specialized tools and equipment related to the distribution and treatment process; operates light trucks, compressors and hand tools as required for the construction, maintenance, distribution and treatment of the system.
- Takes required samples at all departmental facilities; computes and records accurate values.
- Checks service and hydrant pressure; corrects deficiencies; repairs and installs hydrants.
- Reads, installs, replaces or fixes faulty meters and cellar valves.
- May assist in the planning and layout of work.
- May inspect work being performed by contractors to ensure adherence to plans and specifications.
- Maintains accurate and detailed records; records locations of underground structures for incorporation into department plans and records; maintains accurate daily logs of the pump station, booster station and treatment facility.
- Interacts with and responds to calls and inquiries from customers regarding service interruptions, meter problems and other related departmental issues.
- Operates vehicles and equipment engaged in DPW construction and maintenance work, as well as snow & ice and emergency operations.
- Is expected to make every effort to work overtime during water emergencies, storm and adverse weather conditions.
- May perform the duties of a lower graded position provided that all licensing requirements are satisfied.

- Performs similar or related work as required or as situation dictates.
- May on occasion direct the work of a non-departmental employee assigned to a work-site.

SUPERVISION

Works under direct and general supervision from the holder of a Class 2D and 2T license; follows state, town and departmental rules, regulations and policies; performs operations and maintenance duties as directed; refers difficult questions to more senior position.

May on occasion direct the work of a non-departmental employee assigned to a work-site.

MINIMUM QUALIFICATIONS

Any equivalent combination of the below-listed education, training, certification, and experience, is qualifying:

- High School diploma; additional related education or training is preferred.
- Over one (1) year of experience working in public water systems preferred.

LICENSES/CERTIFICATES:

- At least a Grade 1 Distribution (1D) and a Grade 1 Treatment (1T) or Operator in Training (OTI) at the end of the first year of employment.
- At least a Grade 2 Distribution (2D) and a Grade 2 Treatment (2T) or Operator in Training (OT2) at the end of the second year of employment.
- Must have a valid Class D driver's license; Class B license is required no later the end of the third year of employment.
- Failure to achieve the designated licensing goals will place the incumbent in violation of the Recommended Minimum Qualifications and result in the termination of employment.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledgeable on the practices, procedures, methods, equipment, materials and tools associated with the operation of a water distribution and treatment system.
- Knowledgeable in the hazards and safety precautions associated with the operation of a water distribution and treatment system.
- Ability to read, interpret and apply data, drawings and instructions for assigned work.
- Ability to read, understand and implement applicable regulations, policies and procedures.
- Ability to work independently.
- Ability to communicate effectively both orally and in writing.
- Ability to utilize all the tools and equipment required to perform the duties of this position.
- Ability to operate commercial vehicles preferred.
- Skill in equipment maintenance.
- Skill in interpreting data and record keeping.

PHYSICAL & ENVIRONMENTAL WORKING CONDITIONS

The physical and environmental demands described here are representative of those that must be met by an employee to successfully perform the essential function of this job.

- Work is generally performed on site; generally required to work outdoors in a variety of weather conditions which may be adverse at times.
- Operates water distribution and treatment equipment, testing equipment, hand tools, light equipment and light trucks; operates additional equipment for system maintenance; may operate standard office equipment to include a personal computer.

- Has frequent contact with other Town personnel; has occasional contact with contractors, residents and the general public; interactions require courtesy and tact.
- Errors could result in a danger to health and safety, loss of Town assets, loss of a vital public service, injury to one's self or others, damage to buildings and equipment, loss of revenues and poor public relations.
- Frequent moderate to strenuous physical effort required to perform duties under variable conditions, with some exposure to occupational risks.
- Occasionally required to push/pull objects weighing up to 100 pounds; occasionally required to comfortably lift/carry objects weighing up to 50 pounds.
- Ability to stoop, kneel, crawl, crouch, turn and twist.
- Have manual dexterity and strength to operate objects, tools, or controls and reach with hands and arm; occasionally required to sit, talk and hear.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as needed.