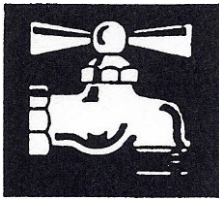


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BOURNE WATER DISTRICT

211 Barlow's Landing Road. P.O. Box 1447
Pocasset, Massachusetts 02559
508-563-2294 FAX Number 508-564-4661

The Bourne Water District is currently seeking a highly skilled and dedicated professional to join our team in the capacity of Treasurer. This pivotal role demands a candidate who exhibits not only an exceptional aptitude for financial oversight and management but also a deep commitment to serving the public with integrity, transparency, and accountability.

Key Responsibilities:

The Treasurer will be entrusted with a broad spectrum of responsibilities, including but not limited to:

- Comprehensive management of the District's financial systems and procedures.
- Ensuring strict compliance with all relevant local and state financial regulations.
- Preparation and oversight of annual budgets, financial forecasts, and reports.
- Administration of payroll, benefits, and accounts payable/receivable.
- Coordination and leadership in the District's financial planning and investment strategies.
- Liaison with Commissioners, external auditors, financial institutions, and government agencies.
- Manage and supervise two (2) office employees.

Requirements:

To be considered for this esteemed position, applicants must meet the following criteria:

- Hold a Bachelor's degree in Finance, Accounting, Public Administration, or a related field. A Master's degree in a relevant discipline is highly desirable.
- Possess a Certified Massachusetts Municipal Treasurer (CMMT) certification or be willing to obtain it within a specified timeframe.
- Demonstrate a minimum of five years of progressive experience in municipal finance administration, with a preference for candidates who have served in a supervisory or managerial capacity.
- Exhibit profound knowledge of municipal finance laws, ethical standards, and best practices.
- Possess strong leadership capabilities, excellent communication skills, and the ability to work collaboratively across departments.

Compensation and Benefits:

The Bourne Water District offers a competitive compensation package commensurate with experience and qualifications. Additional benefits include:

- Comprehensive health and retirement benefits.
- Opportunities for professional development and advancement.
- Relocation assistance for eligible candidates.
- A supportive work environment dedicated to teamwork and excellence.

Please send Resume's to rprophett@bournewaterdistrict.com or mail to PO Box 1447 Pocasset Ma. 02559 Attn. Robert Prophett.

