



TOWN OF WESTFORD

WATER DEPARTMENT

Stephen Cronin, Superintendent
Board of Water Commissioners:
Hugh C. Maguire
Titus A. Palmer
Chauncey Chu
Tim Hall, Alternate

WATER SUPERINTENDENT

The Westford Water Department is seeking applicants for the position of Water Superintendent. The Water Department Superintendent acts as the Chief Executive Officer of the Water Enterprise Fund and as the agent for the Board of Water Commissioners. The Superintendent has ultimate responsibility for treatment and distribution of water throughout the entire system and must comply with the U.S. Environmental Protection Agency (EPA) Safe Drinking Water Act and Massachusetts Department of Environmental Protection (DEP) drinking water regulations (310CMR 22.00). The Superintendent is responsible for managing all Water Department staff. The Superintendent is responsible for overall management of all aspects of the Department including budget, operations, state and federal reporting, and serves as liaison for the Department to the Board of Water Commissioners and DEP.

Requires independent thinking and judgment to resolve complex problems related to drinking water treatment and operations and to insure public safety. Must be available to respond to emergencies at all times. Must have the ability to establish and maintain effective working relationships with employees, town officials, the business community, State, Regional and Federal officials and the general public. Seeking an individual with excellent organizational and time management abilities along with outstanding interpersonal, verbal, and written communication skills.

The minimum qualification is a Massachusetts Drinking Water Supply Facilities Operator's License, Grade 2 Distribution and Grade 2 Treatment. Must be able to obtain Grade 3 Treatment and Grade 3 Distribution within one year. Minimum of five years experience in water systems with three years in a responsible administrative and/or supervisory role, Degree in Engineering or related field and SCADA experience preferred. The applicant will show a progressively responsible experience in water system management, public works construction and public facility maintenance; and knowledge of federal, state and town laws and regulations related to public water supplies and systems. Salary commensurate with experience. The Town of Westford is an EEO/AA Employer.

For a full position description and application, please visit www.westfordma.gov. Position will remain open until filled. Please submit resume and cover letter to HR@westfordma.gov or send to:

Town of Westford
Pam Hicks, Director of Human Resources
55 Main Street
Westford, MA 01886