

Town of West Newbury
Water Department Laborer / Licensed Operator in Training

The Town of West Newbury seeks candidates to serve as Laborer / Licensed Operator in Training (OIT) for the Water Department. Full-time (40 hrs./wk.), benefits eligible position, with water testing required some weekends and on-call coverage every other week once certified as a Licensed OIT.

The employee must have a good work ethic and willingness to learn the functions of the Water Department and be trained to become a Licensed Water Operator. Position is responsible for providing manual labor related to construction, operation, maintenance and repair projects. General carpentry, landscaping, mowing, weed trimming, removing snow from hydrants by shoveling and plowing, meter reading and installations and physical labor is required. Position requires a high school education or equivalent with experience in general construction and at least two years of experience as a laborer. Must be able to work with tools, equipment, chemicals and instrumentation. A driver's license is required.

Must live within thirty miles of West Newbury or willing to relocate. Starting hourly rate from \$23.01 to \$27.94. Upon securing required licensing, increase to Licensed Operator position with pay range up to \$31.23 with additional stipend for weekend on-call coverage. Complete job description and qualifications at www.wnewbury.org/job-postings

Position open until filled. Please send cover letter and resume to:

Town of West Newbury
Town Manager
townmanager@wnewbury.org
381 Main Street
West Newbury, MA 01985
AA/EOE

Department: Water
Date of Revision: FY 2021

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF WEST NEWBURY**

JOB DESCRIPTION: WATER LABORER/WATER OPERATOR IN TRAINING (L5 / L6 DOQ)

TITLE OF POSITION: Laborer / Water Operator in Training
Date Revised: November 2020

Approximate number of Employees in classification or with same job title: Varies

Department: Water Department

Employee reports to (job title): Water Department Superintendent

Purpose of Position: The Laborer / Water Operator in Training assists the Licensed Operator and/or Manager/Superintendent in the completion of their duties as needed.

Essential Functions: The employee must have a good work ethic and willingness to learn the functions of the Water Department and be trained to become a Licensed Water Operator. This position is responsible for providing manual unskilled labor related to Department construction, operation, maintenance and repair projects. General carpentry, landscaping, mowing, weed trimming, removing snow from hydrants by shoveling and plowing, meter reading and installations and physical labor is required. Other duties as assigned.

Physical demands of essential functions: Continuous and strenuous physical effort is required in this position. This includes standing, lifting and carrying up to 50-100 lbs. of equipment and materials, working in trenches and confined spaces and operating Department vehicles and equipment in a variety of weather conditions.

Working conditions while performing essential functions: The Laborer will work under the direct supervision of the Water Superintendent. This is a permanent hourly position. The ability to work outside of typical business hours may be required during routine maintenance or emergency work and rotating weekend duties and on-call duty is required once certified as a Licensed Water OIT (Operator in Training).

Qualifications needed:

Education/Experience – This position requires a high school education or equivalent with experience in general construction and manual labor. A driver's license is required.

Skills – The Laborer must be able to work with tools, equipment, chemicals and instrumentation. The ability to understand and follow oral instructions and to work independently is required.

Proximity – To ensure responsiveness to on-call and emergency situations, must live within thirty miles of West Newbury or be willing to relocate.

Performance and/or Production standards: Subject to a 90-day probationary period in accordance with the Town of West Newbury Personnel Policy.

Collective Bargaining Agreements, if applicable: Not Applicable

The above duties and functions may be changed to keep them current with changing department needs.