



# City of Methuen, Massachusetts

## Office of Human Resources

The Searles Building, 41 Pleasant Street – Suite 206

Methuen, Massachusetts 01844

Telephone: 978-983-8580 Fax 978-824-9555

[www.methuen.gov](http://www.methuen.gov)

Neil Perry  
Mayor

Gina M. LaGreca, Esq.  
Director

November 14, 2023

Pursuant to the provisions of the General Laws, Chapter 31, Section 29, and the revised Ordinances of the City of Methuen, Section 6-23, the Mayor announces the following vacancy:

**Title of position: Chemist/Assistant Supervisor – Water Treatment Plant**

**General statement of duties:**

Manages the complete operation of the Water Treatment Plant laboratory and assists in the supervision of the operation and maintenance of the Methuen Water Treatment Plant, and in the absence of the Water Treatment Plant Superintendent assumes duties and responsibilities of that position.

**Duties:**

Performs and/or supervises the performance of all chemical and bacteriological procedures performed on the raw water source and all stages on the treatment plant water. Maintains detail records of analytical activities both manually and electronically; diagnosis, troubleshoots, and coordinates maintenance and repair of instruments and equipment. Participates in the selection, training and management of assigned laboratory staff and plant operators. Responds to and resolves internal and external inquiries and complaints in an efficient and timely manner; and responds to emergency situations as necessary.

**Qualifications:**

Must have a comprehensive knowledge of EPA and MassDEP drinking water regulations and the ability to maintain state certification of WTP lab for analysis of potable water. Candidate will be required to obtain a minimum of T3 drinking water license with a 4-year timeframe from date of hire. Must have ability to acquire a thorough knowledge of the WTP operations, practices, and procedures and of the tools, materials and equipment utilized in the performance of maintenance and repair of WTP systems. Must meet minimum qualifications for Laboratory Director and Laboratory Supervisor.

**Salary:** \$1540.54 – \$1740.16

**Submit application to:** [HumanResources@CityofMethuen.net](mailto:HumanResources@CityofMethuen.net), complete online application at <https://www.cityofmethuen.net/Jobs.aspx> or mail to City Hall 41 Pleasant St rm 206 Methuen, MA 01844.

*The City of Methuen is committed to the full inclusion and consideration of all qualified individuals for its open positions, regardless of their race, gender identity, religion, ethnicity, age, physical abilities, sexual orientation, veteran status, or personal experience. It is the City of Methuen's goal to embrace diverse perspectives and welcome candidates from underrepresented groups to help make its vision a reality, by providing access to resources to all candidates and providing reasonable accommodations to persons with disabilities. If reasonable accommodations are needed to participate in the job application or interview process, to perform essential job functions, and/or to receive other benefits and privilege of employment, please contact Sandy Almonte, ADA/DEI Coordinator*

**LAST DATE FOR APPLYING December 1, 2023 or thereafter until filled.**

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Neil Perry  
Mayor