

Town of Orange

Water Department

The Town of Orange Water Department seeks qualified applicants for the position of: Professional Water Operator

This is a full-time position in the bargaining unit of SEIU Local 888 with an hourly rate of pay ranging from \$18.78 to \$23.62, plus stipends for specific required license acquisitions/possession.

An application and job description with a listing of essential functions, job requirements and qualifications is available at: <https://www.townoforange.org/home/pages/job-opportunities>

Interested persons should respond in writing in the form of a resume, cover letter, and a Town of Orange application for employment to:

Trish Barnes – HR Administrator

Town of Orange

6 Prospect Street, Orange MA 01364

Or by email to tbarnes@townoforange.org

Position is open until filled.



Town of Orange, Massachusetts Job Description

Position Title:	Professional Water Operator	Grade: 3
Department	Water Department	18.78-23.62
Reports to:	Working Foreman/Water Dept.	
Status	Union, Non-exempt	
Date Adopted	07/01/2018	

Statement of Duties:

This position requires skilled manual work in the operation, construction, repair, and maintenance of the water system in the capacity of a Secondary or Primary Operator. Responsibilities include operation and maintenance of pumps, motors, chemical feed equipment, water storage facilities, distribution system piping, and production of detailed records.

Supervision Required:

Under direction of the Working Foreman of the Water Department. Employee should be familiar with the work routine and uses initiative in carrying out recurring assignments independently without specific instruction. Any questionable cases are referred to the supervisor for clarification or interpretation. Supervisor checks work and makes corrections as needed.

Essential Functions: *The essential functions or duties listed are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

1. Operate equipment at the wells and water storage facilities.
2. Perform mathematical calculations and computer entries in relation to wells, tanks, chemical dosages, and pressure tests;
3. Operate system valves and hydrants, lay and connect service pipes, locate and repair water pipes/leaks;
4. Install and read water meters, inspect work of contractors to see that it conforms with specifications and blueprints, and interact with the public and town employees in a professional and courteous manner;
5. Operate corrosion control and disinfection systems. Collect water samples and test for water quality;
6. Employ safe and sanitary work practices, and to document field work accurately and legibly for office filing and billing;
7. Participate in the department's snow and ice removal and sand applications;
8. Attend training sessions as required in order to stay current with updates or changes in occupational safety requirements, local, state and/or federal regulations or laws; and to maintain required licenses or certifications. Some may be outside of normal working hours;
9. Operate and maintain departmental equipment, including various power and hand tools, backhoe, dump trucks, pick-up trucks, trailers, other light vehicles;
10. Interact with co-workers, the public and external contacts such as contractors or vendors doing business for the town;
11. Perform other relevant duties as assigned from time to time.



Town of Orange, Massachusetts Job Description

Minimum Qualifications:

- A. Education and Experience: High School Diploma or equivalent, 2+ years of experience in the drinking water industry preferred, and a working knowledge of MA state regulations.
- B. Special Requirements:
 - (1) Must possess a valid class D driver's license, a MA Grade 2D and MA Grade 1T, or higher drinking water operator Full Operator status licenses upon hire.
 - (2) Weekend/Holiday on call coverage rotation is required once acclimated. Must be able to respond to emergencies/repairs during on call coverage in less than 1 hour. Response to departmental emergencies at all other times reasonably expected.
 - (3) Must possess, or acquire within six months of hire a class IIB hoisting license for backhoe/ loader.
 - (4) Must possess, or acquire a MA cross-connection tester/surveyor combination certification within 1 year, subject to the availability of required classes and exams. MA cross-connection certification holders given high preference.
- C. Drug and Alcohol Testing: The Professional Water Operator shall be subject to the Town's Drug and Alcohol Testing Program.
- D. Knowledge, Abilities and Skill:
 - (1) Working knowledge of drinking water supply operation/maintenance techniques and practices and ability to follow directions;
 - (2) Ability to operate specialized equipment such as drop saw, jack hammer, trucks, trailers, backhoes, loaders, thawing equipment, locating equipment, and leak detection equipment;
 - (3) Ability to work independently with minimal supervision;
 - (4) Ability to interact with public tactfully and effectively;
 - (5) Ability to establish and maintain effective working relationships with department staff and with contractors doing business with the town as well as state regulatory authorities;
 - (6) Ability to carry out essential functions under hazardous or inclement weather conditions in a safe manner;
 - (7) Have effective mechanical skills in operation of department equipment and vehicles.

Physical Requirements:

- 1. Work requires agility and physical ability and strength to move in and about construction work sites, construction trenches, or over rough terrain.
- 2. The Professional Water Operator may be required to stand, bend, twist, or walk for extended periods of time and often during inclement weather conditions.
- 3. Must be able to lift up to 50 lbs.
- 4. Work may involve assignments requiring application of hand and eye coordination with finger dexterity and motor coordination. Examples include operating a motor vehicle, dump truck, or climbing a ladder.
- 5. Visual demands require reading of documents for general understanding; routinely reviewing non-written materials (e.g. maps and blueprints). Must be able to determine different colors.

Work Environment:

Duties may involve the continuous presence of unpleasant or irritating elements such as considerable noise, odors, chemical fumes, traffic, dust, smoke, heat, cold, oil, dirt or grease. Work is continually performed outdoors, regardless of weather conditions. Work generally contains one or more constant elements of stress such as being on call or working during emergency situations and rotation of weekends and holidays. Professional Water Operator may be required to work beyond normal business hours in response to natural or man-made emergency situations.