

Financial Director

Chelmsford Water District

The Chelmsford Water District, with an operating budget of \$6,000,000, seeks full time Financial Director. The Financial Director is responsible for all financial and accounting functions for the Chelmsford Water District. The Financial Director reports to the Board of Water Commissioners and to the Superintendent. Applicant must be knowledgeable in Massachusetts municipal finance law and financial analysis/reporting; responsible for preparing monthly financial statements, assist in budget preparations, annual audits and all facets of the financial and accounting functions; train and supervise administrative departmental staff; develop and initiate administrative and financial systems, ensure that the financial systems in place are accurate, efficient and in compliance with generally accepted accounting principles. Excellent oral and written communication, organizational and public relations skills are essential.

Qualifications: Bachelor's degree in Accounting or related field required; two years municipal accounting experience; working knowledge of municipal financial software; proficient in Microsoft Office; and ability to work in a team environment. Salary Range \$70,000-\$85,000 and commensurate with education and experience. Position open until filled. Chelmsford Water District is an Equal Opportunity Employer.

Please forward letter of interest and resume to:

Robert Delaney, Superintendent

Chelmsford Water District

20 Watershed Lane

Chelmsford, MA 01824

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