



TOWN OF WESTBOROUGH MASSACHUSETTS

**ASSISTANT TOWN MANAGER/
HR DIRECTOR**
Kristi Williams

**TOWN HALL - 34 WEST MAIN STREET
WESTBOROUGH, MA 01581-1998
TEL: (508) 366-3030 FAX: (508) 366-3099**

Operations Manager Westborough Department of Public Works

The Town of Westborough Department of Public Works is seeking applications from qualified individuals for the full time position of Operations Manager. This position manages skilled construction operations, maintenance operations and repair work on town wide water and sewer system while adhering to all related Federal and State requirements including reporting. Specifically, this position is responsible for the Town's adherence to 310 CMR 22.00: Massachusetts Drinking Water Regulations and the Massachusetts Department of Environmental Protection Water Management Act as well as all required annual and monthly reporting including but not limited to the Department of Environmental Protection (DEP) Annual Stat report, DEP Water Quality report, and the DEP Sanitary Survey. This position further is responsible for the operation and maintenance of the Town's water and sewer systems.

Applicants shall possess Bachelor's degree (B. A.) from four-year college or university; or three to five years related experience and/or training; or equivalent combination of education and experience in public works and/or construction and maintenance activities; or any equivalent combination of education and experience.

Applicants must possess a valid driver's license and licenses' related to division function A Grade 3 Drinking Water Treatment and Grade 3 Distribution Officer License and MA Cross Connection Surveyor and Tester License is required. A thorough job description and application may be obtained at the on the Town of Westborough Human Resources website.

This is a fulltime position with a salary range of \$1234 - \$1656 per week. Interested persons should submit a resume and completed application to Kristi Williams, Assistant Town Manager, 34 West Main Street, Westborough, MA 01581 or via email to kwilliams@town.westborough.ma.us by March 4, 2016.

Equal Opportunity/Affirmative Action Employer.