



TOWN OF UXBRIDGE
DEPARTMENT OF PUBLIC WORKS

147 HECLA STREET
UXBRIDGE, MASSACHUSETTS 01569-1326
508-278-8616 ♦ Fax 508-278-3179

Benn S. Sherman, P.E.
Director

NOTICE

POSTED: February 10, 2016

NOTICE: Full-Time, Monday-Friday 7:00 a.m. - 3:00 p.m.

CLASSIFICATION: Operator Technician
Operator Technician Apprentice

GRADE: N/A

DEPARTMENT: Public Works-Water Division

REQUIREMENTS: Per Attached Job Description

WAGE: \$23.18/hour Operator Technician (FY2016)
\$18.96/hour Operator Technician Apprentice (FY2016)

AVAILABLE: Immediate Opening

APPOINTING AUTHORITY: Town Manager

All interested, qualified candidates should submit a letter of interest, along with a resume, and the names of three professional references to Human Resources, Town of Uxbridge, 21 South Main Street, Uxbridge, MA 01569 or email same to HR@uxbridge-ma.gov. Review of resumes will commence immediately, and will continue until a suitable candidate is determined.

Posted: Town Hall, Library, Fire Department, DPW, Council on Aging, Police Station

This position must be posted for five (5) business days in-house per Article XI of the AFSCME Contract. However, applications will be received until position is filled.

The Town of Uxbridge is an Equal Opportunity Employer



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Job Title: Operator Technician	FLSA Status: Non-Exempt
Department: Public Works	Bargaining Unit: AFSCME
Reports To: Operations Supervisor	Date: January 2013

General Statement of Duties

The candidate will perform the necessary functions, including but not limited to, maintaining the Town's water treatment and distribution systems, sampling/testing, operational controls, and maintenance duties to ensure the efficient and continuous operation of the facility. The Operator Technician works under the general supervision of the Chief Operator and the Water and Sewer Division's Operations Manager.

Essential Functions: *The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

- Responsibilities include but are not limited to the repair and maintenance of water treatment systems, public wells, pressure booster stations, water storage tanks, water distribution systems, and all related facilities and equipment.
- Requires operation of heavy equipment to repair and maintain Town infrastructure.
- Operation of mechanical and electrical controls, gauges, and hand tools to maintain utility systems.
- Monitor and operate systems via SCADA.
- Read water meters, flush mains, and collect water samples.
- Perform cross connection control surveys and device testing as required.
- Maintain documents and records, complete necessary paperwork and data entry.
- Investigate and resolve customer complaints in an efficient manner.
- Performs building and landscape maintenance as required.

Recommended Minimum Qualifications: *Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the necessary knowledge and abilities is:*

- High School graduate or equivalent
- Valid Class B CDL License issued by the Commonwealth of Massachusetts
- Grade 1 Distribution or Grade 1 Treatment License issued by the Commonwealth of Massachusetts
- MA Cross Connection and Backflow certifications preferred
- Knowledge of basic computer systems and software

Special Requirements

- Must possess Massachusetts CDL Class B license with air brake endorsement
- Massachusetts Hoisting Class 2A license or the ability to obtain the above within 6 months of hire.
- Provide on-call duties consistent with the Division's rotating duty schedule
- Need to be able to response to afterhours call backs within one (1) hour
- Assist other DPW divisions as required (i.e., sanding/plowing etc.)
- Makes recommendations regarding future repairs and maintenance projects
- Requires the ability to work overtime hours (nights, weekends and during storm situations)
- Clean criminal history and clean driving record are required
- Drug & alcohol screening is a condition of employment