

TOWN OF NORTON
Employment Opportunity – Water and Sewer Superintendent

The Town of Norton is accepting resumes for the position of full-time Water and Sewer Superintendent. The Superintendent will perform a variety of duties to operate and maintain the Town's water and wastewater systems. The day-to-day operations of the department are managed by the W/S Superintendent, working under the administrative direction of the Town Manager, a Board of Water and Sewer Commissioners, and in conformance with federal, state and local regulatory laws, rules and regulations.

Ideal candidate will have a bachelor's degree in engineering or related field and considerable experience in municipal water and sewer operations in a progressively responsible capacity, including four years of supervisory experience. Requirements include, at a minimum, possession of Grade II Treatment and Grade III Distribution Massachusetts Drinking Water Supply Operator's Licenses, both of which shall be kept current. The successful candidate shall possess strong management, leadership, training and communication skills and have the ability to interact positively with the Board of Water and Sewer Commissioners, the Town Manager, other town officials, and the public. Computer skills and SCADA system knowledge are also required.

The Superintendent will manage the water and wastewater collections systems; supervise and manage staff, water, and wastewater operators; assign duties and ensure performance; manage the Water Enterprise budget (\$3,308,336 for FY19) and the Sewer Enterprise budget (\$1,546,269 for FY19); be responsible for implementing and adhering to all policies and standards; plan and manage operational and capital improvements; ensure drinking water and wastewater regulatory compliance; operate and maintain well and sewer pump stations, corrosion control facilities, and cross connection programs; evaluate and make recommendations regarding upgrades, improvements, operational adjustments, staffing, etc.

Salary range is \$84,872 - \$118,906, DOQ and commensurate with experience and skills, together with available benefit offerings. Qualified candidates should send letter of interest, resume, and employment application to: Town Manager's Office – REF: W/S Superintendent, Norton Municipal Center, 70 East Main Street, Norton, MA 02766, or via email to myunits@nortonmaus.com. Applications will be accepted until position is filled. Complete job description and employment application available at: www.nortonma.org. The Town of Norton is an equal opportunity employer.