
Career Opportunity

199727BR

Resident Project Representatives

Direct apply link = <https://aecom.jobs/chelmsford-ma/resident-project-representative/148A6C9164D243A48070C76C01238330/job/>

**For more information, email our recruiter directly through marykay.flaherty@aecom.com*

AECOM is actively seeking a dependable, highly motivated Resident Project Representatives to support water, wastewater, and water resources projects throughout New England. (Flexible placement regarding a designated home office within our AECOM New England geography.) The responsibilities of this position include, but are not limited to:

- Observe the contractor's work progress in the field
- Prepare daily and weekly reports
- Serve as the primary liaison between the engineer and the contractor throughout all phases of the project
- Tracking, reviewing and responding to contractor requests for information
- Tracking and reviewing shop drawing submittals
- Reviewing monthly progress payment requests
- Reviewing and negotiating contractor change order requests
- Compiling punch lists, testing, and commissioning
- Prepare red line drawings for record drawings
- Represent the engineer and client to regulatory agencies visiting the field site
- Project closeout

*Minimum Requirements

- Bachelor's degree in engineering preferred
- Knowledge of applicable construction codes and regulations
- Excellent communication skills for interfacing with internal and external contacts
- Excellent problem-solving skills
- Strong computer skills
- Ability to manage multiple tasks and deadlines
- Responsive to changing demands
- Must be able to travel to job sites throughout New England.

AECOM is a place where you can put your innovative thinking and business skills into high gear and work alongside other highly intelligent and motivated people. It's a place where you can apply your skills to some of the world's most

challenging, interesting, and meaningful projects worldwide. It's a place that values the diversity of our areas of practice and our people. It's what makes AECOM a great place to work and grow.

AECOM is an equal opportunity employer - Minorities, Females, Veterans, and Disabled persons are encouraged to apply.