



**CARLO DEMARIA  
MAYOR**

**Human Resources Department**

484 Broadway Everett, Massachusetts 02149

**Terri Ronco** • HR Director

☎ 617-394-2280

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## Water and Sewer Maintenance Craftsman

Posting ID: 2024-0012  
Posting Date: 02/08/2024  
Closing Date: 02/18/2024  
Department: Water Department - DPW  
Vacancies: 1  
Grade: W9  
Payrate: \$30.72 - \$34.57  
Hours: 40 hours per week  
Shift: Day  
Position Type: Full Time

### **About the City of Everett:**

A desirable place to live, work, and visit, the City of Everett prides itself on the progress it's made while remaining dedicated to future possibilities. Home to over 50,000 residents, Everett is known for its rich culture, diverse population, and welcoming atmosphere. A once industrial City now recognized as a melting pot for residents and newcomers alike.

### **Summary of Position:**

The incumbent works under general supervision performing skilled work in the construction and maintenance of water distribution and wastewater collection systems.

### **Duties and Responsibilities:**

- Perform preventative and corrective maintenance to the water distribution and wastewater collection systems. Includes but not limited to water mains, services, hydrants, valves, meters, and sewer mains
- Responsible for quality of work performed by the crew in the absence of a working foreman or Supervisor
- Maintain logs and documentation of all maintenance done on the city's water distribution and wastewater collections system.
- Maintain, Install, and repair valves, hydrants, services, mains and water meters



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- Operates valves for valve exercising, planned shut downs, and emergency situations
  - Operate hydrants during hydrant flushing, preventive maintenance, or corrective maintenance. Record flows, and identify any repair needed.
  - Collect samples as needed
  - Enters confined spaces using gas detectors, blowers, harnesses and tripods in accordance with established safety procedures
  - Operate equipment and motorized vehicles such as: dump truck, vactor truck, jet truck, valve truck compressors, jackhammers, saws, drills, electric, pneumatic, and hydraulic powered tools and similar equipment and tools.
  - Restore roads, sidewalks, and other work sites to original condition after work has been completed
  - Perform safety inspections of all equipment
  - Clean and maintains tools and equipment.
  - Share rotational on call/ stand by duties, which includes being available 24/7 nights, weekends, and holidays
  - Respond to all after hour water emergencies
  - Perform Dig Safe mark outs
  - Knowledge of proper water and Sewer pipe repair practices
  - Knowledge of proper valve, hydrant, and service repair and installation techniques
  - Ability to use and understand all computer programs used by the Water & Sewer Departments
  - Ability to read basic water department maps and records
  - Ability to follow directions of supervisors

**Knowledge, Skills, and Abilities:**

- Knowledge of proper methods, materials, tools and equipment used in water and wastewater collection systems maintenance and construction
- Knowledge of hydraulics and basic principles of a water distribution and wastewater collections system



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- Working knowledge of OSHA regulations, Including: experience with trench work, shoring, and confined space entry
  - Knowledge of proper water and Sewer pipe repair practices
  - Knowledge of proper valve, hydrant, and service repair and installation techniques
  - Ability to use and understand all computer programs used by the Water & Sewer Departments
  - Ability to read basic water department maps and records
  - Ability to follow directions of supervisors

**Physical Demands/ Work Environment**

- Most work is out of doors; therefore, the incumbent is often exposed to poor weather conditions
- Physical demands may include: climbing, crawling, heavy physical labor, kneeling, crouching, lifting, carrying, and/or pushing objects weighing up to 90 pounds
- Operating manual and power hand tools, operating light and heavy construction equipment,
- Working in cramped spaces, working outside and underground
- May be exposed to dust, dirt, electrical hazards, high or low temperatures, noise, toxic materials, vibration, wetness, humidity, traffic hazards and confined space work

**Education, Experience, and Qualifications**

- High school diploma or equivalent
- Mass driver's license
- Valid and active MA license with no infractions in the past 5 years
- CDL Class B license, or must be attainable in the first 6 months of employment, with Air Brakes Endorsement
- Hoisting license
- 5 years of experience performing water /wastewater construction and maintenance work.
- Confined Space Entry Trained



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Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**How to Apply:**

To apply for this position, please apply by sending a resume and cover letter to  
[Hiring@ci.everett.ma.us](mailto:Hiring@ci.everett.ma.us)

For a disability-related reasonable accommodation or alternative application method, call  
Human Resources at 617-394-2280

The City of Everett is an Equal Opportunity / Affirmative Action Employer. Females,  
minorities, veterans, and persons with disabilities are strongly encouraged to apply.